



Models RL/FT5000^{XP}

QUICK REFERENCE CARD



RL5000^{XP}



FT5000^{XP}

**THIS AREA FOR SERVICE PROVIDER
CONTACT INFORMATION:**

TDN 07102-00061

MANAGEMENT FUNCTIONS

ACCESS INSTRUCTIONS

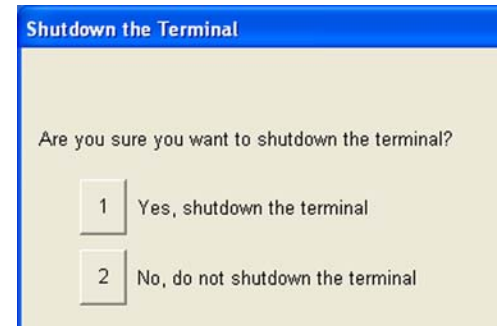


1. AT ATM WELCOME SCREEN, PRESS AND HOLD DOWN **<CTRL>** KEY (LOWER-RIGHT CORNER OF KEYPAD), PRESS **<1>** KEY, THEN RELEASE BOTH KEYS. THE SECURITY LOGIN SCREEN WILL BE DISPLAYED.
2. ENTER THE 2-DIGIT USER ID. PRESS **<ENTER>** KEY. ENTER THE USER PASSWORD AND PRESS **<ENTER>** KEY. THE MAIN MENU IS DISPLAYED.

RESTART / SHUTDOWN TERMINAL

RESET ATM: FOLLOW ACCESS INSTRUCTIONS TO ENTER MANAGEMENT FUNCTIONS. SELECT SYSTEM PARAMETERS, THEN RESTART TERMINAL.

SHUTDOWN ATM: FOLLOW ACCESS INSTRUCTIONS TO ENTER MANAGEMENT FUNCTIONS. SELECT SYSTEM PARAMETERS, THEN SHUTDOWN TERMINAL.



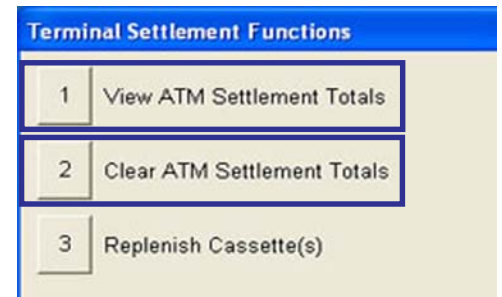
TERMINAL SETTLEMENT FUNCTIONS

VIEW / CLEAR ATM SETTLEMENT TOTALS

THE VIEW ATM SETTLEMENT TOTALS FUNCTION DISPLAYS THE TOTAL NUMBER OF CAPTURED CARDS AND DISPENSED CURRENCY WITH THE START AND END DATES. THE START DATE IS THE LAST ATM SETTLEMENT RESET DAY AND THE END DATE IS THE CURRENT DATE. THE SETTLEMENT TOTALS ARE NOT CLEARED.

THE CLEAR ATM SETTLEMENT TOTALS FUNCTION RESETS ALL THE ATM SETTLEMENT TOTALS TO ZERO (0) AND RESETS THE START DATE TO THE CURRENT DATE/TIME.

- GO TO MAIN MENU FUNCTIONS USING ACCESS INSTRUCTIONS. SELECT TERMINAL SETTLEMENT FUNCTIONS. CHOOSE VIEW ATM SETTLEMENT TOTALS. SELECT PRINT OPTION TO PRINT A RECEIPT. CHOOSE CLEAR ATM SETTLEMENT TOTALS TO RESET THE START DATE/TIME.



REPLENISH CASSETTE(S)

THE REPLENISH CASSETTE(S) FUNCTION ALLOWS USER TO UNLOCK/LOCK THE CASSETTE(S) FOR CURRENCY REPLENISHMENT.

➤ GO TO MAIN MENU FUNCTIONS USING ACCESS INSTRUCTIONS. SELECT TERMINAL SETTLEMENT FUNCTIONS. CHOOSE REPLENISH CASSETTE(S).

➤ A SCREEN WARNING APPEARS THAT THE TIMEOUT FUNCTION NORMALLY ASSOCIATED WITH MANAGEMENT FUNCTIONS IS DISABLED. PRESS <1> TO CONTINUE.

Replenish Cassette(s)

WARNING! Management Functions timeout will be disabled while the cassettes are unlocked. Please do not leave the terminal unattended during this period. Are you sure you want to replenish cassette(s)?

1 Continue the Replenish Cassette(s) function

2 Exit the Replenish Cassette(s) function

➤ WAIT FOR ALL CASSETTES TO BE UNLOCKED. A SCREEN WILL BE DISPLAYED THAT ALL CASSETTES HAVE BEEN UNLOCKED.

< FOLLOW THE CASSETTE REPLENISHMENT PROCEDURES >

➤ PRESS <1> TO RELOCK THE CASSETTES AND RETURN TO TERMINAL SETTLEMENT FUNCTIONS.

Terminal Settlement Functions

1 View ATM Settlement Totals

2 Clear ATM Settlement Totals

3 Replenish Cassette(s)

Replenish Cassette(s)

All cassettes are unlocked successfully. You can now remove the cassettes. Select the option below when you complete your tasks.

1 Lock all cassettes and return to the Terminal Settlement Functions menu.

ELECTRONIC JOURNAL

DISPLAY LAST X RECORDS

THE DISPLAY LAST X RECORDS FUNCTION IS USED TO DISPLAY AND PRINT RECORDS FROM AN ELECTRONIC JOURNAL EITHER BEFORE OR AFTER THEY HAVE BEEN AUDITED. RECORDS PRINTED OUT USING THIS COMMAND ARE NOT MARKED IN ANY WAY. THIS FUNCTION WILL NOT AFFECT THE OPERATION OF ANY OTHER JOURNAL FUNCTIONS.

➤ GO TO MAIN MENU FUNCTIONS USING ACCESS INSTRUCTIONS. SELECT ELECTRONIC JOURNAL. CHOOSE DISPLAY LAST X RECORDS. PRESS NUMBER <1> TO HIGHLIGHT THE NUMBER OF RECORDS TO DISPLAY. ENTER AN AMOUNT (#), THEN PRESS <ENTER>.

➤ PRESS NUMBER <2>, PERFORM QUERY, TO DISPLAY THE RECORDS. SELECT PRINT OPTION TO PRINT THE REPORT.

Electronic Journal Menu

1 Export Unaudited Records

2 Display Last X Records

3 Journal Statistics




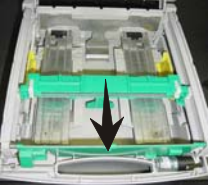









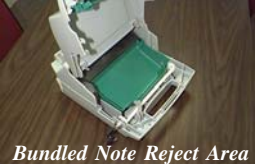
4 Journal Settings

Display Last X Records


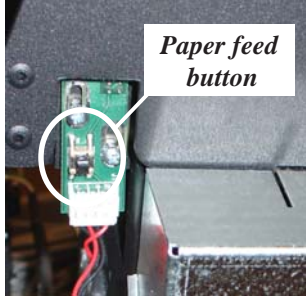




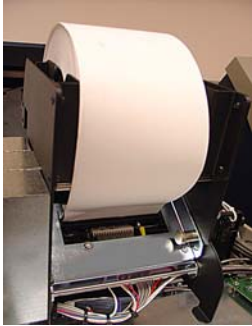
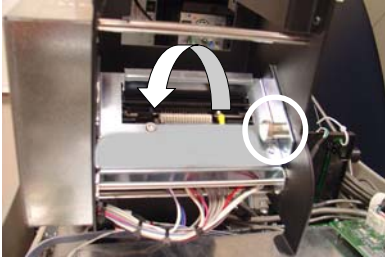
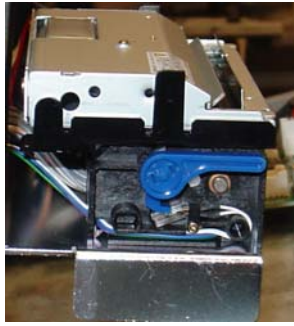
1 The number of journal entries to display: 10

2 Perform Query

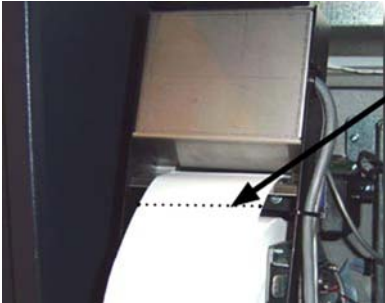
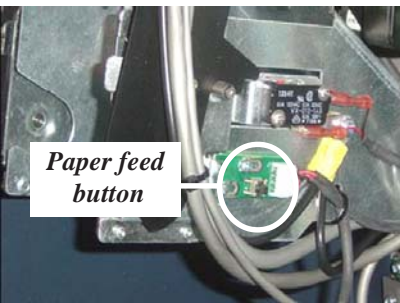




REPLENISHING CASSETTE(S)

STEP	ACTION
1	<p>UNLOCK/OPEN CABINET. GRASP THE CASSETTE HANDLE WITH ONE HAND WHILE HOLDING THE MECHANISM WITH THE OTHER. PULL THE CASSETTE OUT SLIGHTLY, THEN PLACE ONE HAND UNDERNEATH AS YOU SLIDE IT OUT.</p> 
2	<p>PLACE CASSETTE ON A LEVEL SURFACE. INSERT THE KEY INTO THE CASSETTE LOCK AND TURN CLOCKWISE. PRESS GREEN RELEASE BUTTON TO RAISE LID.</p>  
3	<p>MOVE THE PUSHER PLATE TOWARDS THE CASSETTE HANDLE PLATE SHOULD STAY IN PLACE. LOAD CURRENCY USING 1" - 2" STACKS OF CURRENCY.</p>  
4	<p>LEVEL NOTE PILE BY HAND. MOVE THE PUSHER PLATE AGAINST THE NOTES WITH ENOUGH PRESSURE TO HOLD THE NOTES BEFORE CLOSING THE LID.</p>  
5	<p>EXTEND THE "PAWLS" FULLY (INSERT) ON THE PUSHER PLATE.</p>  
6	<p>CLOSE THE CASSETTE LID TO ITS LOCKED POSITION. THE GREEN RELEASE BUTTON SHOULD "POP" OUT. TURN THE KEY COUNTERCLOCKWISE TO LOCK THE CASSETTE. SLIDE CASSETTE INTO ITS SLOT IN THE MECHANISM.</p> 
7	<p>REMOVE REJECT VAULT FROM MECHANISM. PLACE ON LEVEL SURFACE. INSERT THE KEY INTO THE VAULT LOCK AND TURN CLOCKWISE. PRESS THE GREEN RELEASE BUTTON TO RAISE LID.</p>  
8	<p>REMOVE ANY REJECTED NOTES - BOTH SINGLE AND BUNDLED NOTE AREAS. FOLLOW THE LOCKING PROCEDURES FROM STEP 6 AND SLIDE REJECT VAULT BACK INTO THE MECHANISM.</p>  

REPLACING RECEIPT PRINTER PAPER (RL^{XP})

STEP	ACTION	STEP	ACTION	STEP	ACTION
1	CUT REMAINING PAPER TO ALLOW REMOVAL.	2	PRESS FEED BUTTON TO CLEAR PAPER FROM PAPER PATH.	3	LIFT SPINDLE TO REMOVE PAPER ROLL AND SPINDLE.
					
4	REMOVE OLD PAPER ROLL. PLACE SPINDLE IN NEW PAPER ROLL.	5	PLACE NEW PAPER ROLL ON BRACKET. MAKE SURE PAPER FEEDS FROM TOP!	6	FEED END OF PAPER OVER THE BAR INTO FEED SLOT.
					
7	PAPER WILL FEED AUTOMATICALLY INTO PRINTER.	8	(PRINTER SERVICE PANEL) PULL RELEASE PIN AND ROTATE FORWARD.	9	(PRINTER SERVICE PANEL) PRINTER ASSEMBLY OPENED.
					

REPLACING RECEIPT PRINTER PAPER (FT^{XP})

STEP	ACTION	STEP	ACTION	STEP	ACTION
1	CUT REMAINING PAPER TO ALLOW REMOVAL.	2	PRESS FEED BUTTON TO CLEAR PAPER FROM PAPER PATH.	3	LIFT SPINDLE TO REMOVE PAPER ROLL AND SPINDLE.
					
4	REMOVE OLD PAPER ROLL. PLACE SPINDLE IN NEW PAPER ROLL.	5	PLACE NEW PAPER ROLL ON BRACKET. MAKE SURE PAPER FEEDS FROM BOTTOM!	6	FEED END OF PAPER INTO FEED SLOT.
					
7	PAPER WILL FEED AUTOMATICALLY INTO PRINTER.	8	(PRINTER SERVICE PANEL) GRASP HANDLE AND PULL UP.	9	(PRINTER SERVICE PANEL) ROTATE PRINTER ASSEMBLY DOWN.
	